



# **Export Collection Form**

## How to complete the form 3 Please use a Mark boxes like this Please use **BLOCK CAPITAL** A 2 **BLACK** pen LETTERS and leave one If you make a mistake, do this space between each word and mark the correct box Allied Irish Banks, p.l.c. ("AIB Bank"), Trade Finance Services, 10 Molesworth Street, Dublin 2. Tel. (01) 6093868 IEAIBIE (for office use only) Drawer/Seller Reference Tenor/Payment term/Due Date Currency Amount in figures Full name and address of drawee (buyer) Full name and address of drawees bankers Indicate number of each type of document attached Bill of Exchange Invoice Certificate of origin Bill of lading Insurance certificate Airway bill (+ copies) CMR (specify any other documents) Please forward the attached document(s) by courier registered post in accordance with the instructions indicated below and subject to I.C.C. Uniform Rules for Collections current edition and AIB

in accordance with the instructions indicated below and subject to I.C.C. Uniform Rules for Collections current edition and AIB Bank's Standard Trade Terms and Conditions (the "Trade Terms"). For your own benefit and protection, you should read the Trade Terms carefully. If you do not understand any point, please ask for further information.

### **Collection Instructions**

#### Instructions re charges

Special Instructions				
E	Bill of exchange to be retained by bank for payment at maturity		Do not waive charges	
[	Deliver documents against acceptance		Other bank charges and/or expenses for drawee	
[	Deliver documents against payment		AIB bank charges and/or expenses for drawer	

Protest bill of exchange for non-acceptance/non-payment
Bill of exchange to be guaranteed by drawees bankers
If necessary have goods warehoused and insured at port of discharge

## **Payment Instructions**

Credit our EUR account number	
at the following AIB Branch	
Credit our foreign currency account held with AIB Bank	
upon receipt of proceeds contact us for instructions	
Signed	for Name of Drawer (Company Name)
Print Name	Telephone Number
	Day Month Year Date

By signing this form, you agree that AIB Bank is not liable for loss, damage or delay, however caused, which is not directly due to the negligence or fault of its own officers or servants. You also agree and accept that all charges incurred by AIB Bank or its agents or any correspondent bank, will be paid by you in the event that drawees refuse to settle this collection and you authorise AIB Bank to immediately debit such amount from any of your accounts with AIB Bank.

## **Data Protection**

For information in relation to how we collect personal information about you, how we use it and how you can interact with us about it, see our Data Protection Notice in branches and online. It may change from time to time.

Allied Irish Banks, p.l.c. Registered Office: 10 Molesworth Street, Dublin 2. Registered in Ireland, No. 24173. Allied Irish Banks, p.l.c. is regulated by the Central Bank of Ireland