



Direct Debit (SEPA) Restriction Application Form

To add, amend or remove restrictions at account or mandate level

How to complete the form

1 Please use a **BLACK** pen

2 Mark boxes like this
 If you make a mistake, do this and mark the correct box

3 Please use **BLOCK CAPITAL**
 LETTERS and leave **one** space between each word

Application Date

Day Month Year
 / /

To the Manager AIB

I/We hereby authorise and request you to apply direct debit restriction changes on my/our account

NSC - - Account Number

Or

IBAN

Restriction Type: Account Level Restriction Or Mandate Level Restriction

Account Level Restriction

OIN

Account Restriction Type (only one option to be selected)

Add Blacklist Remove Blacklist Add Whitelist Remove Whitelist

Blacklist All Remove Blacklist All

Mandate Level Restriction

UMR

Mandate Restriction Type (please mark (—) in the below boxes e.g. Amount limit and Add/Remove)

Amount Limit Frequency Restriction Both Add
 Remove

Amount Limit € , , .

Please select frequency required: Weekly Monthly Quarterly Annually

Signature

Signature

Help in completing a Direct Debit (SEPA) Restrictions Application Form

Account Level Restrictions

Account level restrictions service can be used to restrict your account from being debited for SEPA direct debits or only allow specific originators from debiting your account. Through this service you can add/amend the below Account level Direct Debit Restrictions. Account level restrictions are set against your originators Originator Identification Number (OIN) which can be obtained from your SEPA Direct Debit Mandate or from your local branch.

| Service | What does this mean? |
|----------------------|---|
| Add Blacklist | Blocking of specific OIN from debiting your account |
| Add Whitelist | Allowing specific OIN from debiting your account |
| Blacklist All | Blocking your account from all Direct Debit payments |
| Remove Blacklist | Removing specific OIN from Blacklisting |
| Remove Whitelist | Removing specific OIN from Whitelisting |
| Remove Blacklist All | Removing all account level restrictions from your account |

Mandate Level Restrictions

Mandate level restrictions service can be used to apply restrictions against your originator's Unique Mandate Reference (UMR) which is listed on your SEPA Direct Debit mandate or can be obtained from your local branch. Through this service you can add/amend the below Mandate level Direct Debit Restrictions.

| Service | What does this mean? |
|------------------------|--|
| Amount Based | Restricting the amount that can be debited from your account eg. if the restriction is set as €50, then any Direct Debit payment greater than €50 will be rejected. |
| Frequency Restrictions | Restricting Direct Debit payments within a certain frequency e.g. if the restriction is set Monthly, then if a restricted Direct Debit attempts to collect more than once a month it will be rejected. |
| Both | Restricting direct debit payments with both Amount & Date Restrictions, i.e. direct debit payments which satisfy both the amount limit & date restrictions will be processed. |

Important notes on filling out this application

- Only one application can be submitted for either Account Level or Mandate Level Restrictions.
- To apply Account Level Restrictions for multiple accounts, a separate application form for each Account is required.
- To apply Mandate Level Restrictions for multiple UMR's, a separate application form for each Mandate is required.
- Only either Whitelisting or Blacklisting will be allowed against an account at any point of time.
- Blacklist All service request can be submitted at any time despite existence of Whitelist or Blacklist.
- For Blacklist All or Remove Blacklist All service, the OIN is not required.
- The frequency restriction will come into effect for all collections received on the mandate after the restriction has been set up.
- The frequency restriction period is defined by calendar days (Monday - Sunday). For example, if a weekly restriction is set up and a collection is presented on Thursday in Week 1, the next collection will be accepted from Monday onwards the following week.
- By setting up a frequency limit on a direct debit mandate you are agreeing that you will not want to pay a direct debit more than that frequency. Any collection that is received breaching this frequency restriction will be returned unpaid, in full.
- The frequency restriction will remain in place until you request that it is removed.
- Account level restrictions will always take precedence over Mandate Level Restrictions.
- Both Account & Mandate Level Restrictions should be applicable only for incoming Direct Debit collections.

For Bank Use Only

| | |
|---|-------------------------|
| Signature Verified <input type="checkbox"/> | Affix Brand Here |
| Staff number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="text"/> |
| Staff Signature | |
| <input type="text"/> | |

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