

# Add to your Sustainability Strategy Template

In module 1, you will have completed your sustainability strategy template (similar to ABC company below) outlining the topics to which your business is committing to make change. Below we have added to ABC company's template to outline what they will do to get started under each of their chosen topics – Now, Next and Later.

## ABC Company

Sustainability Management	Our Operations	Our people and our Communities
<ul style="list-style-type: none"> <li>Sustainability Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Fuel and Energy</li> <li>Waste</li> </ul>	<ul style="list-style-type: none"> <li>Health and Safety</li> <li>Working Environment</li> </ul>
<p><b>Done</b></p> <p>Held meeting with team to discuss Sustainability.</p>	<p><b>Done</b></p> <p>Installed recycling bins throughout the premises.</p>	<p><b>Done</b></p> <p>First aid champion in place.</p> <p>Manual Handling training provided regularly.</p>
<p><b>Do Now (1 month)</b></p> <p>Draft the business' sustainability strategy</p>	<p><b>Do Now (1 month)</b></p> <p>Replace all lighting with LED bulbs or energy-efficient lighting options.</p> <p>Review the lights energy efficiency labels to understand what the best options are.</p>	<p><b>Do Now (1 month)</b></p> <p>Conduct a health and safety assessment to identify potential hazards and risks in the workplace.</p> <p>Conduct regular employee surveys to assess satisfaction and identify areas for improvement in working conditions.</p>
<p><b>Do Next (3 months)</b></p> <p>Publish your businesses sustainability strategy on the company website.</p>	<p><b>Do Next (3 months)</b></p> <p>Get a food waste bin and start a composting program for organic waste.</p>	<p><b>Do Next (3 months)</b></p> <p>Ensure that all safety equipment, such as fire extinguishers and first aid kits, are up to date, easily accessible and regularly maintained.</p>
<p><b>Do Later (3-12 months)</b></p> <p>Allocate meaningful resources and budget (if required) to ensure that your sustainability strategy can be delivered.</p>	<p><b>Do Later (3-12 months)</b></p> <p>Switch to renewable energy providers for your electricity.</p>	<p><b>Do Later (3-12 months)</b></p> <p>Improve workplace facilities, such as break rooms or rest areas.</p>