



Branch Brand

# Paylink International Payment Application Form

Please print in BLOCK CAPITALS

\* Indicates mandatory information to be provided

NBP Payment Number

Payment Service (Cut-off time for receipt of payment application form in an AIB branch is 1:00pm)

1. Paylink Standard  AIB Charge €20 OR Paylink Urgent  AIB Charge €32

Full product description available in the 'Schedule of International Transaction Charges' booklet and on [www.aib.ie](http://www.aib.ie).  
If no Payment Service is selected, the payment will be sent as Paylink Standard.

## Customer (Sender) Details

2. Sort Code\*  -  -  Account No.\*  Account to be debited Account Ccy Code  For ccy accounts only

3. Sender Name\*

4. Sender Address

## Receiver Details (Please supply full Receiver details or payment may not be made or may be delayed)

5. Receiver Name\*

6. Receiver Address\*

7. IBAN or Receiver Account No.\*   
Must be in IBAN format if in Euro and intra SEPA zone countries.

8. Receiver Bank Details\*

SWIFT Address/BIC  8 or 11 characters only

Receiver Bank Name and Address

Receiver Bank Code

Country of Receiving Bank\*

## Payment Details (Please supply purpose of payment or payment may not be made or may be delayed)

9. Payment Currency\*  10. Payment Amount\*  -

11. Payment Amount in Words\*

12. Forward Contract / Dealer Rate Details. Please check to confirm that this rate is still available.

Forward Contract Drawdown Amount if applicable  Rate  Reference

13. Purpose of payment/Sender's message for the Receiver\*

14. Charges Please select **one** of the following charging options; if no selection is made, the payment will be made on a charges shared basis. If you are making any payment within the EEA, you must select the 'Shared' charging option.

Shared  AIB Customer pays AIB Charge - Other bank charges paid by the Receiver Sender  AIB Customer pays all bank charges

(See overleaf for explanation of charges.) Note: Other bank charges vary and may be significant.

## Customer Acknowledgement and Authorisation

Terms and Conditions relating to international payments apply (the "Terms"). The Terms are set out in the Terms and Conditions issued by Allied Irish Banks, p.l.c. (the "Bank") for the account to be debited. Please read the Terms carefully, copies of which are available at any branch of the Bank and on [www.aib.ie](http://www.aib.ie).  
To: Allied Irish Banks, p.l.c.

Please carry out the above international payment instruction on my/our behalf. I/we acknowledge that I/we have read the Terms and agree to be bound by them.

### 15. Customer Authorised Signature(s)\*

## Branch Details For branch use only

Inputter/Teller  1st Approver  2nd Approver  R.M. Signature  Type of I.D.   
Signature Verified  Post/Counter

Terms and Conditions apply.

Allied Irish Banks, p.l.c. is regulated by the Central Bank of Ireland.



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Receiver Bank Code   
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## Instructions to assist you when completing a Paylink International Payment Application Form

If you have any queries when completing this form, please refer to the instructions below or contact our Customer Service Unit at **(01) 611 5210**.

### Payment Service

1. Paylink payments can be used to send international payments in major currencies to most destinations worldwide on a standard or urgent basis. They can be used to make euro currency payments to SEPA zone countries and territories, where the criteria of the Paylink Euro payment cannot be met – e.g. if you are paying euros from a currency account.

### Customer's (Sender's) Details:

i.e. details relating to the company/person sending the payment

2. Details of the account to be debited for this transaction; AIB Branch National Sort Code number (6 digits), Account Number (8 digits) and Account currency code.
3. Your name or company name.
4. Your full postal address or your company's full postal address (May not be care of AIB Bank). Must be completed in full to comply with anti-money laundering and prevention of terrorism requirements.

### Receiver's Details

i.e. details relating to the company/person to receive the payment

5. Receiver Name: The name of the person or company to receive the payment.
6. The postal address of the receiver of the funds. Should the payment instruction meet the criteria of a Paylink Euro Standard (Euro payment sent via SEPA scheme) then the receiver's address will not be sent as part of the instruction.
7. The IBAN or account number of the receiver of the funds. Note:- IBAN is mandatory for payments to EEA countries and certain non-EEA countries. For more information on IBAN's, please see our website [www.aib.ie](http://www.aib.ie).
8. The Receiver's Bank SWIFT Address/BIC (Bank Identifier Code). This contains 8 or 11 alphanumeric characters. The BIC must be for the bank with whom the receiver's account is held. Note:- AIB recommends using the BIC of the Receiver's Bank, where applicable. For more information on Bank SWIFT Address/BIC, please see our 'country-specific-receiver-bank' section on our website [www.aib.ie](http://www.aib.ie).

The name and postal address of the receiver's bank-specific branch details to be provided. We recommend the use of the Receivers Bank SWIFT address/BIC.

The Bank Code of the bank where the receiver's account is held should be provided where available.

The country where the receiver's bank is located.

EEA = EU Member States and Norway, Iceland and Liechtenstein.

### Payment Details

9. The currency in which the payment is to be sent – please complete the 3 letter code, e.g. EUR for Euro, GBP for Pounds Sterling, USD for American Dollars, JPY for Japanese Yen, etc. A currency conversion will be required, if the payment currency is different to the currency your account is denominated in. Further information on the exchange rates applied to international payments is available in the relevant Account Terms and Conditions, 'Schedule of International Transaction Charges' booklet and on our website [www.aib.ie](http://www.aib.ie).

10. The amount of money you wish to send (if you select JPY do not include any decimal point, i.e. no cent allowed). The euro equivalent of the payment amount must be less than €100,000,000.00.
11. The amount of money in words.
12. Only to be completed if you are utilising a Forward Contract or dealers rate. Please check to ensure the Forward Contract is still available.
13. A clear purpose of payment plus any additional information to be forwarded to the receiver (max 140 characters). Failure to include a clear purpose of payment may result in your payment being delayed or rejected.
14. Charges: Please select one of the two charging options available.

**'Shared'**: When the 'Shared' charging option is used the AIB fees are paid by the Sender and all other charges (intermediary and/or receiver bank charges) are paid by the Receiver. These intermediary and/or receiver Bank charges may in some cases be deducted from the payment amount, before it is credited to the receiver's account.

If you are making any payment within EEA, you must select the 'Shared' charging option.

**'Sender'**: When the 'Sender' charging option is used the AIB fees and all other intermediary and/or receiver bank charges are paid by you the Sender. AIB will debit the sender's account with such intermediary and/or receiver bank charges upon receipt of a bill or claim from these banks. This can occur some time after the payment was actually executed by AIB. 'Sender' option can be used for payments to Non-EEA countries.

If no selection is made, payments will be made on a charges shared basis. For details of AIB charges for international payment services please refer to the 'Schedule of International Transaction Charges' booklet at your branch or on our website [www.aib.ie](http://www.aib.ie).

EEA = EU Member States and Iceland, Liechtenstein and Norway.

### Customer Acknowledgement and Authorisation

15. The payment must be signed by the authorised signatories of the customer account to be debited.

### Data Protection Notice

For information in relation to how we collect personal information about you, how we use it and how you can interact with us about it, see our Data Protection Notice in branches or online at [www.aib.ie/dataprotection](http://www.aib.ie/dataprotection). It may change from time to time.

Details of this payment, including the identity of both the sender and the receiver(s), may be disclosed to overseas authorities (including the United States of America) in connection with combating terrorism and other serious crime. Further information is available on request or from 'SWIFT Payment Information' section online.

**Note:** - Should any of the information you provide prove inaccurate, illegible or invalid, your payment may not be made or may be delayed.

- **Agent Bank charges, additional expenses or exchange losses may apply where amendments/ investigations/cancellations to payment instructions are requested.**

- Please retain the Customer copy (yellow) for details of your payment instruction. This is a memorandum only not proof of payment.